



## Job Summary Overview

<b>Job title</b>	Occupational Therapist, Review Team
<b>Career family</b>	People Care
<b>Professional pathway</b>	Social Care and Education
<b>Professional pathway level</b>	Intermediate / Officer (Tier 7b)
<b>Grade</b>	10
<b>Reports to</b>	Senior Practitioner Review
<b>Financial responsibility</b>	The post holder will not be a budget-holder but must have an awareness of the need to work within a tightly controlled budget.
<b>Supervisory responsibility</b>	n/a
<b>Reference number</b>	ROP-SOC-2025-7A

## Job Summary

The Occupational Therapist in the Review Team is responsible for conducting regular reviews of moving and handling practices and equipment, for individuals where this support is necessary to manage risk. The role also includes review of needs to ensure proportionate care provision & work within the requirements of the Care Act 2014, Mental Capacity Act 2005, Mental Health Act 1983 and any other relevant legislation, guidance and codes of practice, providing personalised information and advice to individuals, families and their carers

This role is distinct from Locality Team Occupational therapy as it is dedicated exclusively to short-term interventions that enable prompt reviews and effective risk management. If longer term input is required or there are new needs that require urgent support and/or reassessment, the case will be referred on to the Locality Team. Safeguarding concerns are not addressed by this team.

Responsibilities include:

- Undertaking timely and proportionate assessments, reviews and professional interventions and other duties relating to individuals, families and carers.
- Using strength-based approaches to ensure suitable support is in place to meet the persons changing needs.
- Supporting plans are reflective of the persons needs and outcomes by providing a clear breakdown of how these are being met, regardless of determination of eligibility.
- Identifying and making necessary arrangements where an individual would benefit from services which will improve and maintain independence, in particular reablement services and equipment including:
  - Assessing for and providing equipment including Assistive Technology to meet needs and reduce risk



- Assessing and offer advice on moving and handling techniques (including postural management support) and the issue of appropriate equipment.
- Fulfilling the role of a trusted assessor; assessing when to involve another social/health care professional where a specialist assessment, skill or intervention is required.
- Identification and appropriately report any adult and children safeguarding concerns and carry out safeguarding enquiries in accordance with the Care Act 2014, local procedures and within the principles of 'making safeguarding personal'.
- Utilising legal and professional expertise to assess and manage protection and risk, making informed decisions and interventions that safeguard those at risk while empowering individuals to take responsibility for managing their own risks.
- Maintaining comprehensive, accurate and professionally defensible records of work, to ensure compliance with organisational guidelines and professional standards.
- Contributing to the development of the service e.g. by communicating new ideas or practice issues through means such as supervision, briefings, completion of council surveys, and team meetings.
- Supporting and adhering to comments and complaints policies and procedures as required through attending the complaint meetings and implementing any learning actions and outcomes.
- Working within departmental policies, procedures and guidelines including but not limited to GDPR, Data Protection Act, confidentiality and information sharing protocols.

Specific requirements	Essential <i>Mark with ✓</i>	Desirable <i>Mark with ✓</i>
<b>Essential Criteria</b>		
• Recognised Occupational Therapy Qualification and HCPC	✓	
• Knowledge of safeguarding principles and legislation	✓	
• Multi-disciplinary team collaboration	✓	
• Post-qualifying training (Best Interest Assessor, AMHP, Practice Educator)		✓
• Social and community services experience		✓
• Experience in Equipment, housing adaptation, or moving and handling		✓

Working Arrangements
<ul style="list-style-type: none"> <li>■ The post is not politically restricted.</li> <li>■ Enhanced DBS check with Barring List is required</li> </ul>



- Contractual base as detailed on contract, but you are able to work on a flexible basis in line with our Agile Working Policy [Agile working policy and summary | Oxfordshire County Council Intranet](#). Able to travel across the county and work from various office locations within the county.

## Health and Safety at Work

All employees have responsibilities for health and safety – both for themselves, colleagues and the people we work with.

The potential significant hazard(s) and risk(s) for this post are identified below (those ticked).

<input type="checkbox"/>	Provision of personal care on a regular basis	<input type="checkbox"/>	Driving HGV or LGV for work
<input checked="" type="checkbox"/>	Regular manual handling (which includes assisting, manoeuvring, pushing and pulling) of people (including pupils) or objects	<input type="checkbox"/>	Any other frequent driving or prolonged driving at work activities (e.g. long journeys driving own private vehicle or a council vehicle for work purposes)
<input type="checkbox"/>	Working at height/ using ladders on a regular/ repetitive basis	<input type="checkbox"/>	Restricted postural change – prolonged sitting
<input checked="" type="checkbox"/>	Lone working on a regular basis	<input type="checkbox"/>	Restricted postural change – prolonged standing
<input type="checkbox"/>	Night work	<input type="checkbox"/>	Regular/repetitive bending/ squatting/ kneeling/crouching
<input type="checkbox"/>	Rotating shift work	<input type="checkbox"/>	Manual cleaning/ domestic duties
<input type="checkbox"/>	Working on/ or near a road	<input type="checkbox"/>	Regular work outdoors
<input checked="" type="checkbox"/>	Significant use of computers (display screen equipment)	<input checked="" type="checkbox"/>	Work with vulnerable children or vulnerable adults
<input checked="" type="checkbox"/>	Undertaking repetitive tasks	<input checked="" type="checkbox"/>	Working with challenging behaviours
<input type="checkbox"/>	Continual telephone use (call centres)	<input type="checkbox"/>	Regular work with skin irritants/ allergens
<input type="checkbox"/>	Work requiring hearing protection (exposure to noise above action levels)	<input type="checkbox"/>	Regular work with respiratory irritants/ allergens (exposure to dust, fumes, chemicals, fibres)
<input type="checkbox"/>	Work requiring respirators or masks	<input type="checkbox"/>	Work with vibrating tools/ machinery
<input type="checkbox"/>	Work involving food handling	<input type="checkbox"/>	Work with waste, refuse
<input checked="" type="checkbox"/>	Potential exposure to blood or bodily fluids	<input checked="" type="checkbox"/>	Face-to-face contact with members of the public
<input type="checkbox"/>	Other (please specify):		