**Job Description**

# Section A: Job Profile

*The job profile outlines key information relating to the salary and working conditions e.g., location of a job, along with the current focus of the role and a brief description of the main duties.*

## Job Details

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| Job Title: | Social Worker |
| Salary: | £35,745 - £42,403 per annum |
| Grade: | Grade 10/11 |
| Hours: | *37 per week.* |
| Team: | Children’s Disability Service |
| Service Area: | Children’s Services |
| Primary Location: | *Samuelson House, Banbury*  *Please note we are actively looking at our ways of working using everything we have learnt and heard from our people about the organisational and personal benefits of agile working.  What you can absolutely expect from working at Oxfordshire County Council (OCC) is that you will have the support to do your job and deliver great results, wherever you are based.  Each role at OCC is different and we know the needs of individuals are also varied, and so our approach to where and how often we would like to see you in person will be taken depending on the requirements of the role and in collaboration with you as part of the recruitment process* |
| Budget responsibility: | Not applicable |
| Responsible to: | Team Manager |
| Responsible for: | Not applicable |
| Political Restricted Post: | Not applicable |

## Job Purpose

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| To work with disabled children and their families, assessing their need for social care services and providing support to those identified as Children in Need; those who are subject to Child Protection plans; those who are subject to Care Proceedings; those who are Children We Care For and Leaving Care.  To ensure that services are planned and delivered in a way that maximises participation and reflects children’s rights in relation to services being provided; to act on views of children and young people and demonstrate that children’s rights are reflected in the work with children and young people.  The post holder is responsible for ensuring that all County Safeguarding and Child Protection policies are adhered to, and concerns are raised in accordance with these policies. |

## Job Responsibilities

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| * To assess need, providing focused work aimed at helping parents and children make changes in their lives, recording and evaluating that work as well as liaising with other agencies and voluntary organisations to improve the support available to children and their families in the local community * To be the allocated worker for disabled children in need or subject to child protection plans as identified by assessment, and for disabled children who are looked after. * To provide ongoing timely assessment, planning, implementation and review for allocated cases, working in partnership with young people, their families and partner agencies. * To prepare written reports for review, case conferences, courts and departmental panels as appropriate. * To undertake effective analysis and management of risk for allocated children and to promote and support their developing needs under the supervision of the Team Manager. * To ensure timely and up to date completion of written records, to prepare reports and complete administrative tasks, including those related to direct payments, as required by the Department and other agencies * To comply with the requirements of relevant legislation, guidance and practice standards, in accordance with Children’s Social Care Policies and Procedures and OSCB Safeguarding Procedures * To work in a way that promotes family strengths and the independence of children and their families. * To link with colleagues, other agencies and community resources to ensure that disabled children and their families are offered effective support. * To reassess young people’s needs in the light of changes in circumstances, behaviour, health, family situation etc. and to undertake direct work with young people. * To promote and monitor high quality services for disabled children, ensuring they receive safe care. * To work jointly with area social care team colleagues, family placement social workers, foster carers, residential staff and adopters as appropriate. * To work jointly with family placement colleagues in family finding and linking for permanency and placement. * To work jointly with SEN and health colleagues about placement planning and support for disabled children who are accommodated or living away from home in specialist placements. * To keep abreast of current research and national developments. * To attend team meetings, supervisions and training as required. * To carry out any task requested by a manager of the Department and identified as commensurate with the role of Social Worker. * Any other duties as may be deemed necessary to carry out the full remit of the role. |

# Our Values

Our organisational values underpin everything we do and say and are supported by policies, processes and guidance. In short, our values describe ‘the way we do things here’ so that we deliver great services for our residents. Our values are:

* Always learning
* Be kind and care
* Equality and integrity in all we do
* Taking responsibility
* Daring to do it differently

Everyone that works for us demonstrates their commitment to these values. We will ask you to demonstrate your commitment to these values, and their associated behaviours, throughout the application process.