



Job Summary Overview

Job title	Senior Biodiversity Officer
Career family	Place, Public Protection and Regulatory
Professional pathway	Environment and Climate Action
Career family level	Senior Officer (Tier 7)
Grade	G12
Reports to	Team Leader Landscape & Nature Recovery
Financial responsibility	None
Supervisory responsibility	Informal supervision of 2 Biodiversity Officers and a network of volunteers
Reference number	

Job Summary

The Senior Biodiversity Officer is a specialist on biodiversity and ecology providing comprehensive biodiversity advice to support the planning and policy functions of the County Council. This includes advice to the county's Development Management team on highways, Regulation 3 applications and minerals & waste applications; input into policy and strategic planning, development monitoring and control and the delivery and monitoring of biodiversity and environmental gain, and supporting internal teams and projects with ecological advice.

Key Responsibilities:

- Undertake the provision of biodiversity policy and planning advice within required timescales to the County Council at all stages of the development process, for external and Regulation 3 developments and other applications for which the County Council may be the determining authority.
- Represent the County Council on biodiversity matters at judicial review, public and planning inquiry, planning committee, public meetings and other consultation events.
- Work across the County Council within agreed timescales to ensure biodiversity considerations and advice are taken into account as new developments and projects are scoped out, planned and implemented including Biodiversity Net Gain requirements.
 - Develop and implement systems to secure and spend developer contributions for biodiversity including S106 agreements, CIL and biodiversity net gain in association with



the council's development funding team where necessary supporting negotiations with developers.

- Monitoring biodiversity indicators and preparing detailed reports.

Specific requirements	Essential <i>Mark with ✓</i>	Desirable <i>Mark with ✓</i>
Degree in relevant environmental discipline or equivalent experience in a relevant specialist field.	✓	
Good level of experience in biodiversity planning within development management including highways and/or minerals & waste sectors.	✓	
Good knowledge of habitats typical to Oxfordshire and the ecological and land management processes needed to support a high level of biodiversity	✓	
Knowledge of Environmental Impact Assessment procedures and their application.	✓	
Demonstrable knowledge and understanding of the administrative and statutory responsibilities of Natural England, DEFRA and District Councils.	✓	
Ability to write clearly and succinctly to convey key messages in a variety of formats written and verbal, to a range of audiences.	✓	
Good interpersonal skills, with the ability to communicate clearly and effectively with a diverse range of people.	✓	
Showing initiative in analysing situations, negotiating and finding resolutions to problems.	✓	
Ability to undertake a diverse range of activities whilst working to deadlines.	✓	
Driving Licence and access to own vehicle	✓	
Qualified member of an appropriate professional body e.g. Chartered Institute of Ecology and Environmental Management.		✓
Knowledge of Habitat Regulations Assessment procedures and their application		✓
Experience in using GIS, in particular ArcGIS		✓

Working Arrangements

- The post is not politically restricted.
- Contractual base as detailed on contract, but you are able to work on a flexible basis in line with our Agile Working Policy.
- Able to travel across the county and work from various office locations within the county.

Health and Safety at Work



All employees have responsibilities for health and safety – both for themselves, colleagues and the people we work with.

The potential significant hazard(s) and risk(s) for this post are identified below (those ticked).

<input type="checkbox"/>	Provision of personal care on a regular basis	<input type="checkbox"/>	Driving HGV or LGV for work
<input type="checkbox"/>	Regular manual handling (which includes assisting, manoeuvring, pushing and pulling) of people (including pupils) or objects	<input type="checkbox"/>	Any other frequent driving or prolonged driving at work activities (e.g. long journeys driving own private vehicle or a council vehicle for work purposes)
<input type="checkbox"/>	Working at height/ using ladders on a regular/ repetitive basis	<input type="checkbox"/>	Restricted postural change – prolonged sitting
x	Lone working on a regular basis	<input type="checkbox"/>	Restricted postural change – prolonged standing
<input type="checkbox"/>	Night work	<input type="checkbox"/>	Regular/repetitive bending/ squatting/ kneeling/crouching
<input type="checkbox"/>	Rotating shift work	<input type="checkbox"/>	Manual cleaning/ domestic duties
x	Working on/ or near a road	x	Regular work outdoors
x	Significant use of computers (display screen equipment)	<input type="checkbox"/>	Work with vulnerable children or vulnerable adults
<input type="checkbox"/>	Undertaking repetitive tasks	<input type="checkbox"/>	Working with challenging behaviours
<input type="checkbox"/>	Continual telephone use (call centres)	<input type="checkbox"/>	Regular work with skin irritants/ allergens
<input type="checkbox"/>	Work requiring hearing protection (exposure to noise above action levels)	<input type="checkbox"/>	Regular work with respiratory irritants/ allergens (exposure to dust, fumes, chemicals, fibres)
<input type="checkbox"/>	Work requiring respirators or masks	<input type="checkbox"/>	Work with vibrating tools/ machinery
<input type="checkbox"/>	Work involving food handling	<input type="checkbox"/>	Work with waste, refuse
<input type="checkbox"/>	Potential exposure to blood or bodily fluids	x	Face-to-face contact with members of the public
<input type="checkbox"/>	Other (please specify):		