



Job Summary Overview

Job title	Supported Housing Practitioner
Career family	People Care
Professional pathway	Social Care and Education
Career family level	Intermediate / Officer (Tier 7b)
Grade	10
Reports to	YPSA Assistant Team Manager / Registered Team Manager
Financial responsibility	P-Card approval spends of £25.00
Supervisory responsibility	N/A
Reference number	

Job Summary

The role provides practical and emotional support to young people aged 16–18 within Oxfordshire's Young People's Supported Accommodation (YPSA) service, including unaccompanied children. Working across community-based homes and provisions, the post holder helps young people prepare for independent living through life skills development, safeguarding, and positive interventions. The role involves managing a small caseload, collaborating with professionals, and ensuring compliance with statutory regulations, while promoting young people's rights and achieving positive outcomes.

Key responsibilities:

- Deliver direct support and interventions for young people, addressing safeguarding concerns and promoting welfare.
- Manage an allocated caseload, maintaining accurate records and risk assessments on council systems.
- Prepare young people for independence through life skills coaching, housing management education, and AQA-accredited activities.
- Work flexibly across YPSA provisions, including evenings, weekends, and occasional sleep-ins, supporting transitions and reunification with families.
- Collaborate with social workers and other professionals using a 'Team Around the Young Person' approach to achieve planned outcomes.
- Facilitate community engagement and develop local links to improve opportunities for education, employment, and training.
- Support young people with practical tasks such as cooking, appointments, and health-related needs, advocating on their behalf when required.



- Maintain health and safety standards within homes, ensuring compliance with regulations and contributing to quality assurance processes.
- Participate in statutory reviews, meetings, and mandatory training, keeping up to date with best practice and legislation.
- Participate in mandatory training and maintain an up-to-date enhanced DBS.
- Responsibility for purchasing items via the council's P card and adhering to the financial controls and governance as required.

Specific requirements	Essential <i>Mark with ✓ ▪</i>	Desirable <i>Mark with ✓ ▪</i>
Level 3 qualification or equivalent experience, with willingness to undertake further training and development.	✓ ▪	
Experience in support planning, goal setting, risk assessments, and safety planning, using evidence-based approaches to address trauma and adverse childhood experiences.	✓ ▪	
Understanding of the impact of abuse, deprivation, and disadvantage on young people and families, alongside knowledge of childcare legislation, safeguarding principles, and young people's rights.	✓ ▪	
Proven ability to work with young people in social care, health, education, and community settings, creating outcome-driven plans and supporting transitions to independence.	✓ ▪	
Strong communication and collaboration skills, able to present information clearly in writing and verbally, and maintain effective relationships with families, professionals, and agencies.	✓ ▪	
Ability to make informed decisions, plan processes effectively, and manage challenging behaviours using appropriate techniques.	✓ ▪	
Competent in IT systems for recording and reflective assessment, with attention to accuracy and confidentiality.	✓ ▪	
Flexible and resilient, able to respond to emergencies, work evenings or overnight, and travel across the county, while promoting equal opportunities and inclusion.	✓ ▪	
Demonstrates motivation, commitment, and ability to engage young people in life skills work, supporting positive outcomes during transitional phases.	✓ ▪	
Ability to take part in physical activities with young people		✓ ▪
Experience of supported housing/accommodation services.		✓ ▪
Awareness of Supported Accommodation Regulations 2023		✓ ▪
Experience of running workshops and Activities		✓ ▪
Delivery of evidence-based interventions.		✓ ▪

Working Arrangements

- The post is not politically restricted.



- Enhanced Disclosure and Barring Service check with Children's and Adults Barred List
- Full driving license with business insurance required to be able travel and work from various office locations within the county.
- Ability to work flexibly, including work on a rota basis, evenings, weekends, bank holidays. sleep-ins and responding to emergencies.
- Required to provide cover for colleagues during periods of absence to ensure continuity of service and maintain operational efficiency.
- Contractual base as detailed on contract, but you are able to work on a flexible basis in line with our Agile Working Policy.

Health and Safety at Work

All employees have responsibilities for health and safety – both for themselves, colleagues and the people we work with.

The potential significant hazard(s) and risk(s) for this post are identified below (those ticked).

☐	Provision of personal care on a regular basis	☐	Driving HGV or LGV for work
X	Regular manual handling (which includes assisting, manoeuvring, pushing and pulling) of people (including pupils) or objects	X	Any other frequent driving or prolonged driving at work activities (e.g. long journeys driving own private vehicle or a council vehicle for work purposes)
☐	Working at height/ using ladders on a regular/ repetitive basis	X	Restricted postural change – prolonged sitting
X	Lone working on a regular basis	☐	Restricted postural change – prolonged standing
X	Night work	X	Regular/repetitive bending/ squatting/ kneeling/crouching
X	Rotating shift work	X	Manual cleaning/ domestic duties
☐	Working on/ or near a road	☐	Regular work outdoors
X	Significant use of computers (display screen equipment)	X	Work with vulnerable children or vulnerable adults
☐	Undertaking repetitive tasks	X	Working with challenging behaviours
☐	Continual telephone use (call centres)	☐	Regular work with skin irritants/ allergens
☐	Work requiring hearing protection (exposure to noise above action levels)	☐	Regular work with respiratory irritants/ allergens (exposure to dust, fumes, chemicals, fibres)
☐	Work requiring respirators or masks	☐	Work with vibrating tools/ machinery
X	Work involving food handling	X	Work with waste, refuse
☐	Potential exposure to blood or bodily fluids	X	Face-to-face contact with members of the public
☐	Other (please specify):		