Oxfordshire County Council has an exciting opportunity for a head of service, who is an experienced practitioner in public affairs, policy and strategy, to lead our function encompassing public affairs, policy and strategy, and executive support. This is a 12-month secondment to provide maternity cover.

**About the role**

Working in the Public Affairs, Policy and Partnerships service, the Head of Public Affairs and Strategy will lead a team of approximately 20 public affairs, policy and partnership officers, executive assistants and personal assistants. The postholder will be responsible for the development and delivery of the council’s public affairs strategy, the development of corporate strategy and policy in line with the council’s strategic plan, and the provision of executive support.

**About you**

The successful candidate will be an experienced senior manager, who is skilled at leading and developing a large diverse team. With strong advocacy and interpersonal skills, you will be a skilled public affairs and policy practitioner, with extensive experience of working with senior stakeholders, including parliamentarians, civil servants, public and private sector partners, and elected members.

**Applications**

To apply, please submit your CV plus an expression of interest setting out how your qualifications, skills and experience mean you meet the criteria in the job description and why they feel they would be a good fit for the post. Please email them to [susannah.wintersgill@oxfordshire.gov.uk](mailto:susannah.wintersgill@oxfordshire.gov.uk) by 5pm on Tuesday 3 September.

Interviews will take place (online through MS Teams) on Thursday 12 September.